

1 STATE OF OKLAHOMA

2 2nd Session of the 60th Legislature (2026)

3 HOUSE BILL 3261

By: Hildebrant

6 AS INTRODUCED

7 An Act relating to schools; requiring the State  
8 Department of Education to create and manage a  
9 database of all school support employees; providing  
10 database content requirements; requiring school  
11 districts to submit to the Department certain  
information on employed support personnel; mandating  
school district updates; providing for codification;  
providing an effective date; and declaring an  
emergency.

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16 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

17 SECTION 1. NEW LAW A new section of law to be codified

18 in the Oklahoma Statutes as Section 6-103.16 of Title 70, unless  
19 there is created a duplication in numbering, reads as follows:

20 A. The State Department of Education shall create and manage a  
21 database for registering all school support employees as defined in  
22 Section 1-116 of this title. The database may be administered  
23 within or integrated with existing educator certification or  
24 personnel tracking systems of the Department.

1           B. For each school support employee, the database shall  
2 include:  
3           1. The full legal name of the support employee;  
4           2. The name of the employing school district and school site,  
5 including the employee's position or role; and  
6           3. A unique, permanent identification number issued by the  
7 Department that shall be used to identify the support employee for  
8 employment verification and record continuity across school  
9 districts and other employment records maintained by the Department,  
10 and which shall not be reassigned or altered due to a change in  
11 employing school district or subsequent employment within the public  
12 education system of this state.

13           C. Not later than October 1, 2026, each school district shall  
14 submit the information required in paragraphs 1 and 2 of subsection  
15 B of this section to the Department for all employed support  
16 personnel.

17           D. Each school district shall update the Department with the  
18 information required in this act within thirty (30) days of a new  
19 support employee's employment and within thirty (30) days of a  
20 support employee's termination or other separation from employment.

21           SECTION 2. This act shall become effective July 1, 2026.

22           SECTION 3. It being immediately necessary for the preservation  
23 of the public peace, health or safety, an emergency is hereby  
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1 declared to exist, by reason whereof this act shall take effect and  
2 be in full force from and after its passage and approval.  
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